[Practice Name] Clinic Snapshot — Co-management Overview

Locations & Hours
- Address(es): [ ]
- Hours: [ ]
- After-hours protocol: [ ]

Access (live)
- Next-available medical eye visit: [ ] – [ ] days
- Urgent same-day slots: [ ]/day (held until [ ])
- New-patient imaging capacity (OCT/VF): [ ]/day

Capabilities
- Diagnostics: [ ] (e.g., OCT, VF, topography, IOP (GAT/iCare), fundus photos, pachy)
- Procedures/clinics: [ ] (e.g., dry eye, myopia management, specialty contact lenses, low vision)
- Languages: [ ] (days/hours)

Co-management SLAs
- Same-day secure messaging for new referrals
- Post-op day-1 note by 12 PM; week-1/month-1 within 24 hours
- Escalate immediately for: [ ] (IOP > 30, ≥ 2-line VA drop, endophthalmitis concern, etc.)

Contacts
- Referral coordinator: [Name | Direct]
- Secure Direct: [Address]
- OD lead (for MDs): [Name | Cell]
- Imaging/tech desk: [Ext]
- Fax (encrypted): [###-###-####]

Preferred Partners
- Retina: [ ]
- Cataract: [ ]
- Oculoplastics: [ ]

Admin
- We handle PA on request.
- Send your drop protocols; we embed them in handouts.
- Networks (top plans): [A], [B], [C] (attach full list if needed)

How to Refer (choose one)
- Secure Direct: [Address]
- EHR-to-EHR: [Vendor]
- Encrypted Fax: [#] (call for urgent)

Attach (in order)
1. Referral cover
2. Last note
3. Imaging (OCT/VF/photos)
4. Med list
5. Insurance card

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